Terms of Reference (ToR) for the provision Training of Trainers (ToT) on MHM and Production of Reusable Sanitary Pads

Background

Population Media Center-Ethiopia (PMC-E) in partnership with the United Nations Children's Fund (UNICEF) has been implementing a Research Based Multi-Media Communication project to address gender inclusive C4D WASH and nutrition issues in sampled woredas of selected regions. One of the project activities is conducting of Training of Trainers (ToT) on MHM and production of reusable sanitary pads for girls in nine project intervention districts.

Objective of the ToR

Population Media-Center intended to partner to local entities providing training on MHM and production of comfortable and appropriate reusable sanitary pad.

The Scope MHM practical production training

The MHM and practical training on the production of reusable sanitary pad will be provided to 180 girls (20 girls per woreda) in the following project intervention districts:

1. Doyo Gena and Bule districts of SNNPR
2. Shebedino districts in Sidama Regin
3. Medawolabu, Sire and Meiso district of Oromia Region
4. Bambasi district of Benshangul Gumuz Region
5. Gog district of Gambella Region
6. Aysayta district of Afar Region

Deliverables

The following are the deliverables of the ToR:

1. Nine (9) ToT conducted and for MHM reusable sanitary pads from locally available materials produced
2. Make ready all workshop materials for the training
3. Preparation of training promotion and documentation materials such as training manuals for trainee, participant's certificate, preparation of publication (print materials?), flyers and promotional banners.

Preferred Qualification/Competency

Evidence of experiences in in similar initiatives and training of girls

Duration of the Assignment/Time frame

The ToT will be completed within two months from the date of commencement.

Instructions

For the proposal, a detailed work plan should be included. The budget should reflect the work plan. The selected firm should be governed by PMC's Child Safeguarding, Prevention of Sexual Exploitation and Abuse (PSEA) policies including COVID-19 management principles throughout the whole process of the research undertakings.

Application Process

- Interested Firms which are legally registered in the Country's rule of Law are invited to submit technical and financial proposal based on the terms of reference above mentioned; expression of interest, profile of the firm/including experience in handling similar assignments, references who have had direct work relationship with the firm and sample of previous work done.

- Clear work plan including outputs/deliverables and detailed timeframe.

- The financial proposal should include detailed budget including workshop material costs, cost for training promotion and documentation materials like certificate, banner, training manual for trainees, publications and flyers, all expenses of experts/trainers.

- Applications with sealed envelope should be submitted to Population Media Center Ethiopia (PMC-E) Addis Ababa located around Bambis Mekane Yesus BDG, 7th Floor during working hours not later than **17 March 2022**.